

**Providence Housing Authority  
CNI: HUD Conference Call Meeting Minutes  
December 11, 2012**

<b>PHA STAFF</b>	<b>Title</b>	<b>On Call</b>
Paul J. Tavares	Int. Executive Director	Y
Melissa Sanzaro	Special Projects	Y
Lisa Castellanos	Special Projects	Y
Mark Oulette	Legal Counsel	Y
<b>NON PHA STAFF</b>	<b>Title</b>	<b>Attended</b>
Frank Shea	OHC-Exec. Director	Y
Jennifer Hawkins	OHC-Ass. Exec Director	Y
Caroline Clayton	HUD-Washington, D.C.	Y
William Morales	HUD-Boston, MA	Y
Ron Ashford	HUD-Washington, D.C.	Y

This meeting was held at the PHA's Board Room on December 11, 2012 and was called to order at 11:30 a.m. There were nine members on the conference call.

**Conference Call Highlights:**

- Mr. Tavares began the conference call by announcing the PHA's Board of Commissioners has a new Chairman, Nicolas Retsinas.
- Ms. Clayton sought feedback from those who attended the CNI Conference in Washington in November 2012. Conference attendees expressed that the Conference was quite thorough and offered detailed information on the various components of the CNI Program. Additional comments included the need for more time to network between conference sessions. Also, Mr. Ashford informed call attendees that most of the CNI Conference sessions were taped and will be made available.
- Ms. Clayton continued by stating that a Technical Assistance contractor had been hired and will be available to provide one-on-one support with CNI methods and strategies.
- Call participants asked questions regarding the conversion of public housing units to Section 8 units as it relates to the effects the conversion would have on the PHA's housing inventory. HUD representatives expressed that the overall approach to the CNI Housing component should keep the best interest of the residents in mind and should be the most financial viable for the Manton Heights development and the Olneyville neighborhood. Additional questions were asked about the RAD program.
- Ms. Sanzaro informed call participants that a PHA staff meeting was taking place on December 17, 2012 in order to coordinate the next Manton Heights Resident meeting.
- Ms. Sanzaro also stated that 200 Needs Assessment surveys have been completed at Manton Heights and a preliminary report has been released for Providence CNI Team members to review.
- In reference to the Transformation Plan Outline submitted on September 29<sup>th</sup>, Ms. Clayton stated the outline consisted of well-established topics that need more detail under each section. Also, Ms. Clayton stated the language of the Transformation Plan should cater to stakeholders and residents.
- The Transformation Plan Outline draft is due December 29, 2012.

**Closing Comments**

The next conference call will take place Tuesday, January 8, 2013 at 11:30 a.m.