

OLNEYVILLE CHOICE
PRINCIPALS MEETING
MAY 17, 2013



PROVIDENCE HOUSING AUTHORITY BOARD ROOM @ 9:00AM-10:30AM

MINUTES

INTRODUCTIONS

Melissa Sanzaro, the Manager of Special Projects Office, called the meeting to order at 9:05a.m. Melissa Sanzaro introduced herself and asked Amanda McMullen to introduce herself since she is the newest member of the CNI Team.

ATTENDEES

Paul Tavares	Melissa Sanzaro
Nancy Howard	Jennifer Hawkins
Amanda McMullen	Lisa Castellanos
John Kelly	Hilary Silver

REVIEW OF EJP CONSULTING RECOMMENDATIONS

- The meeting began with a review of the recommendations made by the EJP Consultant that OHC hired. The recommendations are as follows:
 - EJP recognizes that the Team has strong lead organizations for People, Neighborhood and Education; however the joint venture of the PHA and OHC may not have the experience or capacity in the Housing component in a large scale project. Therefore, it has been recommended that the Team seek a strong, Choice experienced Housing lead in order to adequately complete a high-quality Final Transformation Plan.
 - The EJP Consultant recommends that the Team follow a logic model and develop clear strategies to meet the goals for People, Neighborhood and Housing.
 - EJP also suggests that the Team request an extension, from HUD, for the submission of the Transformation Plan Final Draft. The extension should be requested for January 2014.
- Mr. Kelly posed the question of whether the Team should apply for the 2013 Implementation Grant and seek feedback on the strengths and weaknesses in order to better prepare the Team for a 2014 Implementation Grant application. Ms. Sanzaro agreed to ask the CNI HUD Team for their opinion on the matter.
- On May 14th, a HUD conference call was held. During the conference call, the HUD CNI Team requested that the leveraging document, which is submitted with the Quarterly Reports, be updated to include new, more current leveraging capacity. The most recent leveraging document was created in October 2012 and does not reflect new facts. Ms. Sanzaro requested that all Principal Partners update the document with their information. Once, the leveraging document is updated, it will be sent to the HUD CNI Team for review.
- The Social Services Subcommittee Chair created a matrix for the group that will be utilized to highlight the services that are already being provided to Manton Heights and the Olneyville neighborhood residents and will also help highlight where the gaps in services exist. The document can be used by the other subcommittees.

- The CNI Team agreed to dissolve the Workforce Development Subcommittee and create a Neighborhood Subcommittee. The topic of safety will be an integral part of this taskforce/subcommittee.
- The Housing Subcommittee has not convened for its first meeting; however the subcommittee will be meeting soon. OHC and Meeting Street met with a representative, Richard Godfrey, from RI Housing and Mr. Godfrey is waiting for an invitation letter to join the Housing Subcommittee. This letter will be sent to him soon.

SCHEDULE OF MEETINGS

- **PRINCIPALS' MEETINGS:** The Principals' Meetings are usually held on every 3rd Friday of the month at 9:00 A.M unless otherwise decided. The meeting locations will be determined monthly. The Principals agreed to change this format moving forward.
- **SUB-PARTNER MEETINGS:** The sub-partner meetings format was discussed. It was decided that bringing all of the sub-partners together for one meeting was not necessarily productive. Sub-partners will be met with at other meetings and discussions will be recorded.

The next meeting will be June 21st at 9am in the PHA Board Room.