

**OLNEYVILLE CHOICE
PRINCIPALS MEETING
SEPTEMBER 30, 2011**



PROVIDENCE HOUSING AUTHORITY BOARD ROOM @ 10:45AM – 11:45 AM

MINUTES

INTRODUCTIONS: OLNEYVILLE CHOICE PRINCIPALS

PHA Executive Director called the meeting to order at 10:45am. (Sign-In Sheet attached)

ATTENDEES

Present:

Stephen O'Rourke
Melissa Sanzaro
Lisa Castellanos
Richard Weinberg
Frank Shea
Nancy Howard

Three of the four principal organizations were present, allowing for a meeting to conduct business to commence.

BUDGETS

Mr. O'Rourke began the meeting by reviewing line items within the budget and stated that reducing some of the listed contract costs may be warranted.

CONTRACTS

OLNEYVILLE HOUSING CORPORATION: Mr. O'Rourke added a few items to the contract for Mr. Shea (Director of the OHC) to review. PHA legal counsel will take a final look at the contract expected to be finalized by Friday, October 7, 2011. Mr. O'Rourke also mentioned that he would investigate the pre-payment process on the OHC contract.

- **RIVERSIDE MILLS:** Mr. Shea reported that Riverside Mills received \$1 Million to begin its renovations (although \$2.2 Million is needed to complete the work).
- **TECHNICAL ASSISTANCE/GRASSROOTS ORGANIZATIONS:** Mr. Shea will meet with New Roots in order to further discuss technical assistance and fees.

BREWSTER-THORNTON: Mr. O'Rourke is in discussion with Barbara Thornton regarding their contract's cost reduction as well as the possibility of trimming down Brewster-Thornton responsibility to conduct meetings as stated in the contract.

NEIGHBORHOOD ECONOMIC DEVELOPMENT/WORKFORCE DEVELOPMENT: All principles would like to identify an organization to assess economic and workforce development in the neighborhood. Mr. O'Rourke suggested that each principal partner submit two organizations and assessment topics for consideration.

WEBSITE

Mr. Weinberg, creator of the site, stated that the website was up and running. He confirmed that there were active links to LISC and OHC. Updated pictures and maps will be available to the viewer. Lastly, small changes in the mission verbiage need to be addressed.

SCHEDULE OF MEETINGS

Principals' Meetings: The Principals' Meetings will be held on every 3rd Friday of the month at 9am. The meeting locations will be determined.

Sub-partner Meetings: The sub-partner meetings format was discussed. Bringing all of the sub-partners together for one meeting was deemed unproductive. Sub-partners will be met with at other meetings and discussions will be recorded.

FOLLOW-UP ITEMS

- ✓ Ideas for economic development suggestions due soon
- ✓ Finalize OHC contract by next Friday
- ✓ Mr. O'Rourke will check on pre-payments on OHC contract
- ✓ Sub-partner list and tracking of meetings will be ongoing
- ✓ Negotiations will be made with Brewster-Thornton regarding contracted fees
- ✓ Special Projects will be researching past CNI Implementation Grants in order to see where the PHA can improve its application
- ✓ A meeting will be set up with Carlino to discuss King & Salmon Street lots.

The next meeting is scheduled for October 21, 2011 at 9am.