

Quarterly Report for Choice Neighborhoods Planning Grants

Grantee Name:	Providence Housing Authority
Co-Grantee name:	Olneyville Housing Corporation, L.I.S.C ., City of Providence (Planning Dept.)
Quarter and Date of Report (e.g. FY12 Q1, January 15 2012):	FY13-Q2, April 15, 2013

1. Confirm the planning is on schedule and progress is being made timely on all key activities. If not, explain why and the plan to get back on schedule. If a time extension is being requested, note that in the comments section. All time extensions must be approved per the terms of the Grant Agreement. Specifically, please include every key activity that should have been underway and/or completed in this quarter, per the approved Program Schedule. Also, please indicate key activities you will be undertaking in the upcoming quarter.

Activity (per Schedule)	Due Date per Program Schedule	Status/Progress	Comments and/or Explanation of how you will get Plan back on track, if applicable
1. Grant Agreement Execution (29 June 2011)	6/29/11	Contract executed on June 29, 2011	
2. First Quarterly Report Due	7/15/11	Completed and forwarded to HUD CNI Team	
3. Appoint PHA CNI Planning Team	7/22/11	Appointed 7/22/11	Team appointed consisting of Executive Director, Manton Heights Property Manager, Special Projects Manager, Alternative Energy Manager, Special Projects staff.
4. Conduct Principals' Organizational/Strategy Meeting	8/12/11	Underway	Group meets monthly on the 3 rd Friday of each month.
5. Conduct outreach to secondary partners	8/19/11	Underway	More than a dozen one-on-one meetings have been conducted with third-party providers who provide supportive services.
6. Create database of partners	8/19/11	Completed, but constantly adding new members	Database of approximately 50 organizations.

7. Conduct General Partnership Strategy Session	9/1/11	Underway	The Principals' Committee has been meeting one-on-one with potential partners, rather than a general meeting. Once other partners have been identified, general partnership meetings will take place on a regular schedule.
8. Request for Ideas/Proposals from Partners	9/15/11	In progress	Ideas are being continually solicited from third-parties during the one-on-one meetings. We will solicit proposals once our needs assessment is completed and we have a strategy on the types and amount of issues we will address.
9. Prepare RFQ for Planning Services	8/10/11	Completed	Contract awarded to Brewster-Thornton Architect & Planning Group. They have conducted a series of meetings with various partners in the planning process.
10. Establish accounting/finance drawdown procedures	8/12/11	Completed.	PHA's Finance & Accounting Department have engaged LOCCS system and are drawing down funds from the LOCCs system.
11. Riverside Mills Environmental Education Center		See below.	
11-a. Selection of Financial Feasibility & Fund Development Consultant	9/1/11	Contract awarded to OHC.	Contract with Olneyville Housing was just executed. They will be engaging a third-party to undertake this work.
11-b. Initial Go/No Go decision on Feasibility	12/1/11	Behind Schedule.	The stability and feasibility study of the building is underway. Third parties are still in the process of assessing the structural components of the historical building and preparing a financial model that will allow reuse of the building as an education center. In April 2012, the Woonasquatucket River Watershed Council (WRWC) did decide to demolish the Riverside Mills building. The WRWC submitted an application and presentation to the Historic District Commission for permission to tear down the existing Riverside Mills structure (meeting set on 4/23/12. 7/12/12-permission to demolish was granted Final report was submitted: With demolition, WRWC and RIDOT discussed best new location taking into

			consideration the protective cap at Riverside Park, possibly Bosworth Street. RFQ for integrated design team for new center was developed, and the Environment Sector Non-Profit Capacity Building Program for long and short term funding for a 2 year peer workshop series.
11-c. Selection of Architect, Environmental Consultant	2/1/12	Completed	Rustpoint Advisory Business Planning, Fund Development and Building Development Consultant for the successful completion of the new Center at the same site.
11-d. Completion of Funding Package including schematics	7/1/12	Completed	
12. Education & Child Development System Assessment		See below	
12-a. Prepare sub grantee agreement with Meeting Street	9/1/11	On schedule	Scope of Work was determined and a contract was executed with Meeting Street School to conduct the assessment. The contract requires the report to be completed by June 30 th .
12-b. Completion of Assessment	6/30/12	Complete	Assessment, per executed contract, report was completed on June 30, 2012.
12-c. Development of program/practitioner recommendations	6/30/12	Completed	The summary of the report stated that participants agree that there is a need for (1) increased collaboration and communication among all stakeholders, (2) more information on child development, and (3) accessible services for parents and educators alike to help all young children enter kindergarten ready to learn. These findings demonstrate the necessity of a comprehensive and integrative approach to the health development of young children and support the development of an inter-connected continuum of services to accomplish this goal. Also, each child in kindergarten will have a portfolio inclusive of home, physical, and academic information for their educators.

13. Capacity Assessment & TA delivery to Grassroots Olneyville organization		See below.	
13-a. Prepare sub grantee agreement with New Roots	9/1/11	MAJOR CHANGE	It has been determined this service is not necessary. New Roots has a grant from other sources to provide training to nonprofit organizations. These funds will be reprogrammed at an upcoming meeting.
13-b. Outreach to potential organizations	12/1/11	See 13A above	
13-c. Development of organizational needs assessment & TA plan	3/1/12	See 13a above	
13-d. Delivery of TA services	9/1/12	See 13a above	
14. Award Planning Services Contract	8/29/11	Contract executed.	Brewster-Thornton Architect Group is compiling data/information, conducting site assessments, compiling data, meeting with principals and partners. Conceptual planning documents prepared for Manton Heights and contiguous properties.
15. Neighborhood Economic & Workforce Development Plan		See below.	
15-a. Selection of consultant	2/2012	Behind schedule	Principals' Committee prepared scope of services for this task. RFQ was distributed to three vendors for bid on 1/6/12. New estimated completion date for issuance of contract: February 2012. 3/29/12: contract between the PHA and Social Venture Partners of Rhode Island (SPVRI) was executed through RFQ process.
15-b. Evaluation of current needs & resources	2/2012	Underway	SPVRI reports that the study is well underway. Components of study: 1) 4 focus groups with area business 2) interviews with new area businesses 3) identifying emerging micro enterprises 4) creating online incubator with 10 participants to assist in establishing new business in the area.
15-c. Development of options for neighborhood economic development	2/1/12	Underway	SPVRI coordinated with Bryant University to conduct focus groups. The focus groups are made up of individuals interested in starting a business, including

			<p>those who have completed the Sherwin Williams Home-Work Painter Program. Additionally, interviews will be conducted with existing businesses in Olneyville Square. The interviews will include questions regarding the new store front ideas proposed by Brewster Thornton.</p> <p>August 2012- SVPRI has worked on conducting outreach for the Online Business Incubator and developed a plan to further develop Olneyville Housing's two social enterprises - the Business Improvement District (BID) and One Olneyville a landscape and snow business. The Capacity Group was hired to develop the business plan for the Business Improvement District. The Group has been working closely with OHC and have made significant progress.</p> <p>September 2012- SVPRI hired a business engagement specialist, Julie DiBari from the Capacity Group who completed and submitted the business plan for the Business Improvement District and One Olneyville.</p> <p>1/15/13-preliminary report includes key finding and recommendations but the final report is still pending. ED of SPVRI will be submitting the report January 21, 2013. SVPRI continues to work with OHC on building the Business Improvement District specifically on developing strategic marketing plan for businesses in Olneyville and on expanding the online incubator.</p>
15-d. Completion of neighborhood economic & workforce development plan	7/1/12	Behind Schedule	<p>SPVRI interviews with business owners, members of various neighborhood agencies, and residents were conducted and the interview results are available. A preliminary Summary of Findings report is available. The final report is pending.</p>
16. Prepare MOA for Olneyville Housing Corporation	9/16/11	Agreement executed.	
17. Develop "Olneyville Choice" Website		Completed and ongoing.	Initial "start-up" website is on-line. The site contains some basic planning documents, schedules, a photo

			gallery, maps, and neighborhood history planned.
17-a. Select website designer	8/15/11	Completed	
17-b. Determine website content	8/22/11	Completed.	(Initial) Still a work in progress. Photo Gallery, Principal links, Reports, & Assessments. Historic info on industrial sites coming soon. 10/15/12- The following additions are underway: listing Meeting Street as Partner and adding marketing materials, Resident Meeting slideshow and pictures. 01/15/13-The Choice Olneyville site will undergo changes that will include links to the Transformation Plan, pictures of Olneyville and updated summaries on each of the Principal Partners. The newly designed logo for CNI Planning Grant will be displayed on PHA's main website that will link viewers to Choice Olneyville.
17-c. Create website	9/16/11	Created and on-line.	
17-d. Website operational	10/31/11	Completed: www.choiceolneyville.com	
18. Award Engineering Services Contract (Geothermal)		See below.	
18-a. Determine Scope of Work	8/15/11	Completed and reviewed by appropriate program and legal staff.	
18-b. RFQ	8/22/11	In progress. Sent to qualified engineering firms.	The RFQ was just sent to qualified engineering firms (approximately a month behind original schedule). RFQs will be received by the end of month. After a week of review, a contract for the engineering study will be awarded. All work is estimated to be completed by November 30, 2011.
18-c. Selection	9/5/11	See Explanation	The Geothermal scope of work has been reevaluated and is no longer being considered due to the decision to submit an Implementation Grant application to demolish the Manton Heights family development.
18-d. Completion	10/1/11	Postponed.	Geothermal activities have been postponed due to the Principals' consideration of demolition of Manton

			Heights.
		See below.	
19-a.	Survey committee selected	9/2/11	Completed
19-b.	Content of survey determined	9/12/11	Completed
19-c.	Survey conducted	10/10/11-11/18/11	Completed
19-d.	Data compiled & analyzed/Report generated	12/16/11	Completed
This survey is in reference to the PHA's Manton Heights Need Assessment. Final report was completed in January 2012.			
20. Quarterly Reports Due			
20-a.	10/15/11 Q/R	10/15/11	Completed
20-b.	1/15/12 Q/R	1/15/12	Completed
20-c.	4/15/12 Q/R	4/15/12	Completed
20-d.	7/15/12 Q/R	7/15/12	Completed
20-e.	10/15/12 Q/R	10/15/12	Completed
20-f.	1/15/13 Q/R	1/15/13	Completed
20-g.	4/15/13 Q/R	4/15/13	Completed this report
21.	Principals Meeting	Monthly	On schedule
<p>Monthly meetings have been conducted. Committee meets on the 3rd Friday of each month. The Principals met a few times with various partners to discuss the feasibility of applying for the new round of Implementation Grants</p> <p>This quarter, HUD assigned a CNI TA Consultant (Reese Fayde) who visited the PHA and OHC during the time period of late February and early March 2013. The TA Consultant provided official recommendations and feedback to the Principal team on March 9, 2013.</p> <p>This quarter's meetings are listed below (meetings available): January 18, 2013-Principals Meeting</p>			

			<p>February's Principals Meeting postponed to accommodate HUD visit on March 7, 2013</p> <p>March 7 2013-Principals Meeting cancelled due to inclement weather. Some members met at PHA with HUD representative</p> <p>April 9, 2013-HUD Conference Call</p>
22. Choice Neighborhood Informational Meetings	<p>10/19/11</p> <p>1/18/12</p> <p>4/18/12</p> <p>7/18/12</p> <p>10/10/12</p> <p>10/23/12</p> <p>1/16/13</p> <p>4/19/13</p>	<p>Completed</p> <p>Completed</p> <p>Completed</p> <p>Postponed</p> <p>Completed</p> <p>Completed</p> <p>Postponed</p> <p>Postponed</p> <p>Scheduled</p>	<p>4/15/13-January's Resident Meeting was postponed because there was a lapse in progression of the components of the Transformation Plan of CNI as well as the RAD Program. It was the decision of the Principals and the PHA in particular that decided to be very careful with the information presented to the residents. It is important that the residents are presented with clear goals and objectives and not information that is likely to change. During December and January, the MH residents were exposed to the participation in the Needs Assessment Survey. There were 262 household members that were surveyed and the results became available in February. The PHA is creating an effective agenda for 30+ Planning Committee members scheduled on 4/19/13 to include a slideshow of the MH Needs Assessment, brief CNI and RAD updates, a break for lunch, and workshops for the residents. MH residents who are interested may become members of the four subcommittees created by the Principals that will begin in April/May.</p>
23. Conduct Partners Meetings	<p>9/15/11</p> <p>12/15/11</p> <p>3/15/12</p> <p>6/14/12</p> <p>9/13/12</p> <p>12/13/12</p> <p>3/14/13</p> <p>6/20/13</p>	<p>Conducted</p> <p>Conducted</p> <p>Not Conducted</p> <p>Conducted on 7/12/12 with BTAG</p> <p>Conducted</p>	<ul style="list-style-type: none"> • PHA and OHC and LISC met to discuss/analyze latest Transformation Plan. • OHC and City of Providence met to discuss/analyze latest Transformation Plan. • PHA and OHC met multiple times in February and March with CNI TA Consultant. • April-Meeting with OHC, Meeting Street and RI Housing took place in order to tour the Olneyville area.

24. Conduct Neighborhood Comprehensive Needs Assessment			
24-a. Housing Component	11/15/11	Underway	See BTAG outline.
24-b. Infrastructure Component	12/15/11	Underway	See BTAG outline.
24-c. Supportive Services Component	2/1/12	Underway	See BTAG outline.
24-d. Job Training/Job Creation Component	2/1/12	Underway	See BTAG outline.
24-e. Safety Security Component	2/1/12	Underway	See BTAG outline.
24-f. Educational Component	2/1/12	Underway	See BTAG outline.
25. Complete Neighborhood Comprehensive Needs Assessment	4/15/12	Underway	See BTAG outline.
26. Strategy Session Retreat (Develop Outline of T-Plan) Housing Neighborhood People	5/20/12	Completed.	A retreat was not scheduled, but the meeting in June 2012 served as a "charette" to develop the outline submitted on 6/29/12.
27. 1st Deliverable: Outline of Transformation Plan	6/29/12	Completed	See BTAG outline.
28. 2nd Deliverable: Outline w/Content	9/29/12	Completed	See OHC Transformation Outline #2 submitted on September 28, 2012
29. 3rd Deliverable: Draft Transformation Plan	12/29/12	Completed	See The American City Coalition created the Transformation Plan Draft submitted on December 29, 2012
30. Neighborhood Public Hearing on draft plan		Postponed	This task's value will be further evaluation by the Principal members.
31. 4th Deliverable: Final Draft Transformation Plan	3/29/13	Not due based on the recent CNI Planning Grant Amendment.	The Transformation Plan Final Draft is due on June 29, 2013.

2. Confirm the planning is on budget (according to the submitted Budget), including a breakdown of amounts spent to date by line item. If not on budget, explain why and the plan to get back on budget. If a budget modification is being requested, note that here.
- On 11/15/12, Budget Revision 2 was submitted and approved.
 - In April 2013, Budget Revision 3 and associated narrative will be submitted. The following budget is as of 3/31/13.

Budget Line Items	Amount Budgeted	Amount Expended to Date	Amount Remaining in Budget	Comments
BLI 1408 – Capacity Building				
1				
2				
3				
BLI 1410 – Administrative				
1. <u>Planner/Administrator</u> Two years 12.5% FTE PHA	\$22,128.19	\$9,202.39	\$12,925.80	Expenditure exceed planned amount due to time dedicated to project. Any costs after aggregate expenditure will be absorbed by PHA.
2. <u>Staff Travel</u>	\$6,000.00	\$4,735.31	\$1,264.69	
3. <u>Head Set Translating System</u>	\$4,000.00	\$0.00	\$4,000.00	
4. <u>Program Supplies</u>	\$0.00	\$33.72	(\$33.72)	Fed Ex
BLI 1430 – Fees and Costs				
1. <u>OHC Community Organizer</u> Planning Coordinator Salary, fringe and overhead 2-years (50% FTE)	\$65,398.19	\$56,550.00	\$8,848.19	
2. <u>OHC Technical Assistance</u> Capacity assessment of nbhd nonprofits and TA delivery to grassroots organizations in neighborhood.	\$0.00	0	\$0.00	Funds for service not required
3. <u>Riverside Mills Predevelopment Fees</u>	\$55,000.00	\$55,000.00	\$0.00	

Planning and predevelopment costs for Riverside Mills Education Center. Consultants, A&E fees				
4. <u>Manton/Olneyville Design/Plan</u> Site planning and design work costs for Manton Heights housing development. A&E & planning fees.	\$47,473.62	\$42,611.37	\$4,862.25	
5. <u>Education & Childhood Development Study</u> Fees for subgrantee to conduct assessment and recommendations to improve education and childcare in the neighborhood.	\$25,000.00	\$25,000.00	\$0.00	We will commence drawing down funds shortly. Financial system for grant has been created and is now operational.
Budget Line Items	Amount Budgeted	Amount Expended to Date	Amount Remaining in Budget	Comments
6. <u>Assessment: Nbh Economic & Workforce Development</u> Fees to consultant to undertake a study of the neighborhood and to make recommendations.	\$25,000.00	\$24,897.75	\$102.25	
7. <u>Website Development</u> Creation of an interactive website for the CNI neighborhood and general public providing information on progress, meetings, documents, etc.	\$0.00	0	\$0.00	These funds require an account change to Administration (BLI 1410), since it is a PHA staff person creating and administering the web site and not a contracted entity. Request has been made, change pending.
TOTAL	\$250,000.00	\$218,030.54	\$31,969.46	
		87%	13%	

3. Provide a narrative to be shared with other Choice Grantees describing your progress to date on the Transformation Plan, including:
 - a. Additional Resources secured to support planning efforts (i.e. new sources of leverage)

Principal Partner Updates:

PHA:

- This quarter, HUD assigned a CNI TA Consultant (Reese Fayde) who visited the PHA and OHC during the time period of late February and early March 2013. The TA Consultant provided official recommendations and feedback to the Principal team on March 9, 2013. Although the PHA conducted the necessary steps to gather all requirements of the Rental Assistance Demonstration Program (RAD) application including the required resident meetings a placeholder's application was not submitted in the first or subsequent funding rounds. The PHA had many questions and concerns with the program's organizational effects. In the meantime, HUD had released information identifying an issue with a section of RAD's PIH notice specific to the set aside vouchers for the residents AND the pending sequestration and budget reductions seemed to have negatively affected some public housing agency's (those who were awarded RAD) ability to pay back debt incurred through the RAD program. These recent developments only augmented the PHA's unwillingness to pursue the RAD program at this time.
- In March 2013, HUD contracted/assigned RAD TA Consultants. Fortunately, the PHA had attended RAD sessions at the November CNI conference and the presenter/now RAD TA Consultant contacted the PHA to offer TA assistance for the program. In March and April, the PHA agreed and supported such a training session. The upcoming RAD Training is pending the consultant's schedule. It is important to note: PHA Board of Commissioner members, CNI Principals, and PHA staff will be invited to the training. RAD can secure privatized funding sources for capital improvements for the Transformation Plan.
- The PHA is also working on a Budget Revision (#3) and narrative that will allow funding for planning consultants needed to complete a more comprehensive and specific final Transformation Plan.

OHC conducted a neighborhood tour of the Olneyville neighborhood with the HUD assigned CNII TA consultant in February and another with Meeting Street and Rhode Island Housing in April. Based on a TA consultant's recommendation to hire consultants, OHC has been involved with fundraising calls with LISC and other community members as well as developing a scope of work for the suggested consultative work (portfolio analysis and transformation plan final). OHC was involved with the following meetings:

OHC	Date	# of attendees	Minutes Avail.	Brief Comments
1-2-1 meetings with community stakeholders: Birtchwood Design, SteelYard, Building Futures, Water Fire, Olneyville Arts Collaborative, Rhode Island Foudnation, United Way, English for Action, Nickerson House	throughout the quarter	3 at each meeting	N	discussed transformation plan and how they c
Two meetings with Swearer Center re. Tri-Lab	1/9/13 and 2/20/13	7	N	early childhood health and literacy
Two meetings with Department of Health re. Olneyville Center for Health Equity and Wellness	3/3/2013	4	N	social and environmental determinants to hea
Several meeting with PPD, LISC and Roger Williams University re. Byrne Grant	January and February	5	N	public safety
Several meetings with Olneyville merchants and businesses re. Square One Initiative	throughout quarter	25	N	economic development

LISC conducted two planning meetings for the upcoming Byrne Criminal Justice Grant application on 2/21/2013 and 2/27/13 with Providence Police, OHC, Roger Williams University representatives to discuss crime in the Olneyville neighborhood

Meeting Street met with OHC and Rhode Island Housing for a tour of Olneyville. Pending further details, Meeting Street has plans to run a Charter School in the Imperial Knife site adjacent to the Manton Heights development. Meeting Street has been conducting individual meetings with key folks that they would like to be involved. They are intentionally keeping our working group small at first

and then add onto their meetings. Their next step is to schedule a meeting with the group within the next 2-3 weeks. Once this group comes together, they will begin to work on the language and the programming in greater detail.

b.. Detail on leverage secured and spent to date to support planning efforts (please list, at a minimum, all leverage included in grant application) LEVERAGING DOCUMENT DETAILS HAVE NOT CHANGED SINCE THE PREVIOUS QUARTERLY REPORT OF OCTOBER 2012.

Source of Leverage	Intended Use	Dollar Amount Secured	Dollar Amount Spent to Date

c. Additional resources secured to support implementation

Although the PHA conducted the necessary steps to gather all requirements of the Rental Assistance Demonstration Program (RAD) application including the required resident meetings a placeholder's application was not submitted in the first or subsequent funding rounds. The PHA had many questions and concerns with the program's organizational effects. In the meantime, HUD had released information identifying an issue with a section of RAD's PIH notice specific to the set aside vouchers for the residents AND the pending sequestration and budget reductions seemed to have negatively affected some public housing agency's (those who were awarded RAD) ability to pay back debt incurred through the RAD program. These recent developments only augmented the PHA's unwillingness to pursue the RAD program at this time.

In March 2013, HUD contracted/assigned RAD TA Consultants. Fortunately, the PHA had attended RAD sessions at the November CNI conference and the presenter/now RAD TA Consultant contacted the PHA to offer TA assistance for the program. In March and April, the PHA agreed and supported such a training session. The upcoming RAD Training is pending the consultant's schedule. It is important to note: PHA Board of Commissioner members, CNI Principals, and PHA staff will be invited to the training. RAD can secure privatized funding sources for capital improvements for the Transformation Plan.

d. Breakdown of progress against the three core CN goals: People, Housing, and Neighborhoods

Due to the recommendations made by the CNI TA Consultant, the Principal members and Chairs of the 4 subcommittees (Housing, Workforce, Social Services, Education) have outlined overarching goals in order to make the identification of specific planning and programs that will be included in all three main components of the Final Transformation Plan.

Subcommittee Updates to Date: The Housing Subcommittee met preliminarily to discuss the recommendations as they relate/needed before the meetings begin. The three remaining subcommittees are to meet in the first two weeks in May 2013. The four outlines for each subcommittee are attached with Quarterly Report. The subcommittee updates/details to date are listed below:

Housing: As stated above, the content and progress of the Housing Subcommittee rely heavily on the work that was suggested by the consultant. The Housing Subcommittee will begin with the activities that do not require a consultant or additional funding: (1) the OHC enhancing their existing CNI Planning Grant Memorandum of Agreement in order to formalize a better relationship as the Master Developer for the Olneyville community with a clear vision to increase affordable housing on and off the targeted public housing development, (2) the PHA and OHC are searching out funding sources to support the important task outlined in our recommendations, and (3) create scope of works for the recommended work. Once these initial tasks have been completed and are successful, the subcommittee will be better prepared to enable our housing component to improve the plans to transform and revitalize the housing component of the upcoming final plan.

Social Services: Through the advice of the consultant, the PHA's capacity and experience of programming, partnerships and funding development in the Resident Services Department should be built upon and used as a foundation to expand into the community. The Chair has provided overarching goals/categories of the social services subcommittee which include:

1. **Healthy Community Component:** I know that we are not necessarily the health resource to the community but our agency's role can create community awareness through your outstanding partnerships/connectivity and existing program model that can be incorporated into the community members. This is where the YMCA program may be useful in their physical activity campaign as well.

2. **Out of School Time:** BGC before and after school programs, YPI, YLA, Summer youth **Safety: Community/Policing Strategy:** YPI and YLA and maybe we can augment this with partners that deal with domestic abuse resource agencies
3. **Early Childhood Education** (Head Start)
4. **Adult Education/Training** (ESL, ABE, GED, Computer Literacy, Work Readiness, Job Skills Training)
5. **Personal Asset Building** (FSS, FSC, Homeownership)

Education: Meeting Street has been conducting individual meetings with key folks that they would like to be involved. They are intentionally keeping our working group small at first and then add onto their meetings. Their next step is to schedule a meeting with the group within the next 2-3 weeks. Once this group comes together, they will begin to work on the language and the programming in greater detail.

Workforce Development: The OHC will chair this subcommittee taking into consideration the Workforce and Economic Development study conducted under the CNI Planning Grant and the existing programs. It is important that a member of the Social Services and Education subcommittees are members as well. The suggested members and outline have been attached with this email.

e. Any challenges being faced, including any with which HUD or other Grantees may be able to provide assistance.

1. The CNI Planning Team needs to find funding to carry out the most important recommendations:

- Consultant to perform a portfolio analysis/run numbers for the PHA/OHC partnership, identify sites for redevelopment
- Consultant to complete an extended and more sustainable CNI Transformation Plan

2. Limited time in order to complete the above mentioned tasks. (Grants Manager did mention that an extension could be submitted)

f. Any recent press coverage, web content, research, planning information or other materials that you have found helpful and would like to share with others.

1. CNI TA Recommendation
2. 4 Subcommittee Outlines & Letter Template

3. Manton Heights Needs Assessment Results

4. Workforce and Economic Development Summary Report (per Ron's request on HUD conference call on 4/9/13)